

RULES FOR BENEFITS FOR STUDENTS OF THE UNIVERSITY OF ECONOMY IN BYDGOSZCZ

The University of Economy in Bydgoszcz, hereinafter referred to as the University, as a non-public higher education institution acting under the Act on Higher Education of 20 July 2018 (Dz.U., item 1668), grants benefits to full-time and part-time students in accordance with the principles set out below.

Introductory Provisions

Article 1

1. Students of the University of Economy in Bydgoszcz may apply for benefits from special funds from the State Budget in the form of:
 - 1) maintenance grant,
 - 2) scholarship for the disabled,
 - 3) Rector's scholarship,
 - 4) aid.
2. Students who have significant scientific or artistic achievements related to their studies or significant sports achievements may receive the Minister's scholarship. The scholarship shall be awarded by the Minister on the application of the Rector.

Article 2

1. The benefits referred to in Article 1, para. 1 shall be granted by a scholarship committee and an appeal scholarship committee on the application of the Student Government. Most members of the committees shall be students. Decisions shall be taken by the chairperson of the committee or the deputy chairperson authorised by the chairperson.
2. Decisions of the scholarship committee or the appeal scholarship committee that are unlawful under the national legislation shall be overruled by the Rector by administrative decision.
3. The benefit referred to in Article 1, para. 1 shall be granted or refused by administrative decision.

4. Students shall collect decisions of the scholarship committee and the appeal scholarship committee.

Article 3

1. A student who studies several fields of study at the same time may receive the benefits referred to in Article 1, paragraphs 1 and 2 for only one field of study which is to be indicated by the student.
2. The benefits referred to in Article 1, paragraphs 1 and 2:
 - 1) may be granted to undergraduate students, graduate students and students on integrated master programmes, for not more than 6 years;
 - 2) shall not be granted to students who hold one of the following degrees:
 - a) Master of Arts, Master of Science, Master of Science in Engineering or equivalent,
 - b) Bachelor, Engineer or equivalent, if the student undertakes undergraduate studies again.
3. The provisions of para 2. shall apply to persons who have been awarded their degrees abroad.
4. If a student's disability was diagnosed during his or her studies or after he or she has been awarded a degree, the student may receive a scholarship for the disabled for only one of his or her next fields of study, however, for not more than 6 years.

Maintenance Grant

Article 4

1. Maintenance grants may be given to students in a difficult financial situation.
2. In consultation with the Student Government, the Rector shall determine the level of the monthly per capita income in a student's family which entitles the student to apply for a maintenance grant and which may not be:
 - 1) lower than 1.30 of the amount specified in Art. 8 (1)(2) of the Social Welfare Act of 12 March 2004 (Dz.U. of 2018, item. 1508);
 - 2) higher than 1.30 of the sum of the amounts specified in Art. 5 (1) and Art. 6 (2)(3) of the Act on Family Benefits of 28 November 2003 (Dz.U. of 2017, item. 1952, as amended).
3. Maintenance grants in an increased amount shall be given to full-time students on account of their accommodation in a student hostel or in a facility other than a student hostel, if the everyday journey from the place of permanent residence to the University would prevent the student from studying or made it significantly difficult for him or her to study. The Scholarship Committee or

the Appeal Scholarship Committee give a student a maintenance grant in an increased amount in other, duly justified cases.

4. The level of the monthly per capita income in the family of a student applying for a maintenance grant shall be established in accordance with the principles set out in the Act on Family Benefits of 28 November 2003 but, when establishing it:

1) account shall be taken of incomes earned by:

- a) the student,
- b) the student's spouse
- c) the student's parents or legal or customary primary caregivers,
- d) those dependant on the persons referred to in points a-c: minor children, children in education until the age of 26, and if they turn 26 in the last year of studies — until completion of the studies, and disabled children of all ages;

2) no account shall be taken of:

- a) the benefits referred to in Article 1, para. 1,
- b) scholarships received by pupils, students and doctoral students from/under:
 - the European Union Structural Funds,
 - non-reimbursable funds from the aid provided by member states of the European Free Trade Association (EFTA),
 - international contracts or related implementing programmes, or international scholarship programmes,
- c) financial support benefits received by pupils or non-university students pursuant to the education system legislation,
- d) scholarships that have the character of welfare support, awarded by the entities referred to in Art. 21 (1) (40b) of the Personal Income Tax Act of 26 July 1991 (Dz.U. of 2018, items 1509, 1540, 1552 and 1629).

5. A student who does not run a common household with any of his or her parents or legal or customary primary caregivers may apply for a maintenance grant without presenting the incomes earned by those persons and minor children dependant on them, children in education until the age of 26, and if they turn 26 in the last year of studies — until completion of the studies, and disabled children of all ages, if the student meets one of the following requirements:

- 1) is 26 years of age;
- 2) is married;
- 3) supports the children referred to in Article 1, para. 1, point d;
- 4) has come of age while in foster care;

- 5) has a constant source of income and his or her average monthly income in the previous fiscal year and in the current year, in the months preceding the month of the declaration referred to in Art. 3, is higher or equal to 1.15 of the sum of the amounts specified in Art. 5 (1) and Art. 6 (2)(3) of the Act on Family Benefits of 28 November 2003.
6. The student referred to in para. 5 shall submit a declaration that he or she does not maintain a common household with any of his or her parents or legal or customary primary caregivers.
7. The Rector or the scholarship committee or the appeal scholarship committee shall refuse to give the student a maintenance grant whose his or her monthly per capita income in the family does not exceed the amount specified in Art. 8 (1) (2) of the Social Welfare Act of 12 March 2004 if the student fails to attach to the application for a maintenance grant a certificate from a welfare centre, explaining the student's and his or her family's income and property situation.
8. The Rector or the scholarship committee or the appeal scholarship committee may give a student a maintenance grant in the case referred to in para. 7, if the reason for the failure to attach to the application for a maintenance grant a certificate from a welfare centre, explaining the student's and his or her family's income and property situation has been justifiable and the student has substantiated the family's sources of subsistence.

Article 5

1. A maintenance grant may be given to a student who has met all of the following requirements:
- 1) the family's per capita income may not exceed the amount set for a given academic year, as per Article 4, paragraphs 2 and 4;
 - 2) the student has filed, electronically via ISAPS, a correctly filled-in application for a maintenance grant (Annex 1) and has submitted the printed and signed application along with the annexes necessary to calculate the family's per capita income by 10 October; this shall not apply to persons enrolling in the spring semester who shall file the application by 20 March;
2. In the event that application has been filed after the deadlines specified in para. 1, the student may receive the grant, if the application has been filed before the allocation of the relevant funds.
3. Maintenance grants shall be given to students for the current academic year, subject to review of the grant amount in the particular semesters, which is dependent on the amount of the Budget subsidy.

Scholarship for the Disabled

Article 6

1. A student who has a disability certificate, a disability degree certificate or the certificate (decision) referred to in Art. 5 and Art. 62 of the Act on Vocational and Social Rehabilitation and Employment of Persons with Disabilities, dated 27 August 1997 (Dz.U. of 2018, items 511, 1000 and 1076) may receive a scholarship for the disabled.
2. A scholarship for the disabled shall be awarded to the student who has filed, electronically via ISAPS, a correctly filled-in application for a scholarship for the disabled (Annex 2) and has submitted the printed and signed application along with a photocopy of disability degree certificate by 10 October; this shall not apply to persons enrolling in the spring semester who shall file the application by 20 March.
3. Scholarships for the disabled shall be given to students for the current academic year, subject to review of the grant amount in the particular semesters, which is dependent on the amount of the Budget subsidy.
4. The payment of the scholarship may be suspended if the validity of the disability degree certificate expires.
5. A scholarship for the disabled may be awarded to a student during an academic year after he or she is diagnosed with a disability.

Rector's Scholarship

Article 7

1. The Rector's scholarship may be awarded to a student who has attained very good learning outcomes or has scientific or artistic achievements, or sports achievements at at least national competition level.
2. The Rector's scholarship may be awarded to a student who has been admitted in the University in the year the student has passed his or her secondary school-leaving examination and who is:
 - 1) a winner of an international contest or a winner or a finalist of a central level contest — the contests referred to in the legislation on the education system;
 - 2) a medallist in at least sports competition to win Poland Champion in the particular sport referred to in the legislation on sports.
3. The Rector's scholarship shall be awarded to not more than 10% of the students in a given field of study. If the number of students is lower than 10, the Rector's scholarship may be awarded to 1 student. The students referred to in para. 2 shall not be taken into account when determining the number of students to receive the Rector's scholarship referred to in the first sentence.

2. The validity of the decision on award of any of the scholarships referred to in Article 1, para. 1 shall expire on the last day of the month in which the student has lost the right to the scholarship due to obtaining a degree, being removed from the Register of Students in the field of study in which he or she received the scholarship, or due to elapsing of the period referred to in Article 3, paragraphs 2 and 4.
3. A scholarship obtained based on false data shall be subject to return in full.

Article 12

In matters that are not regulated herein, the provisions of the Act on Higher Education of 20 July 2019 (Dz.U., item 1668) shall apply.

Announcements

Article 13

1. These Rules shall enter into force on 1 October 2020.
2. The announcements referred to herein shall be made public as is customary in the University.

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of the WSG Student Government

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Annexes:

Annex 1 Application for Maintenance Grant

Annex 1A Declaration of a Family Member about Lump Sum Income Tax

Annex 1B Declarations of Family Members about Non-Taxable Income

Annex 1C Housing

Annex 1D Declaration About Health Insurance Contributions

Annex 1E Application to Allow For Lost_Earned Income

Annex 1F Declaration About Not Running a Household Together with Parents

Annex 1G Declaration About Being Unemployed

Annex 1H Declaration About Receiving a Scholarship in a Field of Study

Annex 2 Application for Special Scholarship

Annex 3 Application for the Rector's Scholarship

Annex 4 Rules for Award of the Rector's Scholarship

Annex 5 Application for Aid

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